



Moore County Health Department
Environmental Health Section
PO Box 279, Carthage, NC 28327
Phone (910) 947-6283
Fax (910) 947-5127



Temporary Food Establishment Commissary Application

Only to be completed in conjunction with a TFE Application for advanced preparation offsite. Separate fees apply. Advanced preparation may not occur more than 7 days prior to the event.

TFE Applications, along with payment(s), must be received by MCEH at least 15 days before the event start date. Applications submitted less than 15 days before event will be denied. Permit fees are required for each TFE application and must be paid when submitted.

Form shall be emailed to mcappleh@moorecountync.gov

For questions, please call Moore County Environmental Health: 910-947-6283

Name of Unit/Vendor: _____

Name of Event: _____ Date of Event: _____

Address of Event: _____

Contact Person: _____ Phone Number: _____

Email Address: _____

Commissary Name: _____ Dates of preparation: _____

Commissary Address: _____

Commissary Contact Information (Name): _____

Email and Phone Number: _____

Commissary Water Source:

- ☐ Public Water
- ☐ On-Site Private Well (requires testing by MCEH)

Commissary Wastewater System:

- ☐ Public Sewage
- ☐ On-site septic system

Items to be prepared at the commissary:



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How will proper food temperatures be maintained during transport?

- ☐ Cooler with ice
- ☐ Refrigerated truck
- ☐ Hot holding box
- ☐ Other: _____

Where and how will food be stored in the commissary and separation maintained?

Applicant/Food Vendor:

By signing below, I certify that the information provided on this application is accurate and complete to the best of my knowledge. This application must accompany a Temporary Food Event Permit Application and separate fees must be paid. Applications and fees must be received by our office at least 15 days prior to the event or no permits will be issued.

Signature and Title: _____ Date: _____

Commissary Owner/Manager:

I agree to allow the above-named vendor to use _____ (commissary name) to prepare food in advance of an event. Separate storage will be maintained from commissary items, and I agree to allow Moore County Environmental Health access to the facility to evaluate and potentially issue a TFE Commissary Permit and take water samples, if necessary. I certify the information on this application is complete and accurate.

Signature and Title: _____ Date: _____