



County of Moore Planning and Inspections

Planning: (910) 947-5010
Inspections/Permitting: (910) 947-2221

Commercial Zoning & Watershed Compliance

Application Date: _____ Email Address: _____

Location/Address of Property: _____

Description of Proposed Use: _____

Applicant (Your Name): _____ Phone: _____

Property Owner: _____ Phone: _____

Property Owner Address: _____ City: _____ St: _____ Zip: _____

Setbacks: Front: _____ Sides: _____ / Rear: _____ Corner Side (if corner lot): _____

Other Structures on the Parcel (Y/N): _____ Number: _____ Type: _____

Impervious Surface Total (sq ft): _____ Impervious Surface (%): _____

Issuance of a zoning permit shall in no case be construed as waiving any provisions of the Unified Development Ordinance (UDO), approved plans, specific use standards, and the intended use of such building and land do, in all respects, conform to the provisions of the UDO.

Owner/Agent Signature: _____ Date: _____

For County Use Only

Approved Denied Reason for Denial: _____

Application Number: _____

Fee Paid: \$ _____

Zoning/Watershed Administrator: _____ Date: _____



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PLEASE NOTE THIS APPLICATION AND PERMIT IS SUBJECT TO THE FOLLOWING TERMS AND CONDITIONS

- For most Commercial Projects a Project Review Team (PRT) meeting may be required. Please contact Planning staff at 910-947-5010. If submittal is received and a required PRT meeting is needed, review of your project will be placed on hold until completed.
- A completed site plan is required as part of the permit application packet. Each application for a site plan, drawn to scale, including the following information, as determined applicable or relevant by the Administrator:
 - i. Dimension of property (front, side, and rear property lines);
 - ii. Dimensions and locations of any existing or proposed buildings and signs;
 - iii. Existing and proposed uses of building(s) and/or land;
 - iv. Non-residential, multi-family, and mixed -use floor plans;
 - v. Existing and proposed street rights-of-way or easements;
 - vi. Current and proposed setbacks from property lines, easements, and rights-of-way;
 - vii. Dimensions and locations of driveway, parking lots, and parking spaces;
 - viii. Dimensions and location of loading and unloading areas; ix. Existing and proposed utilities;
 - x. Screening and landscaping plan;
 - xi. Significant natural features including floodplain, wetlands, lakes, streams, etc.;
 - xii. Existing and proposed impervious surface percentages;
 - xiii. Location of any stormwater control devices, any stormwater control plans, and the name of the certifying engineer. The applicant is responsible for the accuracy of the stormwater controls shown on the site plan.
 - xiv. Phasing plans
 - xv. Any other information which the Administrator deems necessary as required per local, state, or federal law.
- The applicant is responsible for the accuracy of significant features shown on the site plan. The Administrator may require Army Corp of Engineer approval before a zoning permit is issued.
- Per NCGS 143-214.7(b2), built-upon area means impervious surface and partially impervious surface to the extent that the partially impervious surface does not allow water to infiltrate through the surface and into the subsoil. "Built-upon area" does not include a slatted deck; the water area of a swimming pool; a surface of number 57 stone, as designated by the American Society for Testing and Materials, laid at least four inches thick over a geotextile fabric; or a trail as defined in G.S. 113A-85 that is either unpaved or paved as long as the pavement is porous with a hydraulic conductivity greater than 0.001 centimeters per second (1.41 inches per hour), or landscaping material, including, but not limited to, gravel, mulch, sand, and vegetation, placed on areas that receive pedestrian or bicycle traffic or on portions of driveways and parking areas that will not be compacted by the weight of a vehicle, such as the area between sections of pavement that support the weight of a vehicle. The owner or developer of a property may opt out of any of the exemptions from "built-upon area" set in this definition.
- Unless otherwise specified by statute, once a zoning permit has been issued, all activities pursuant to such permit shall be substantially commenced within one year of issuance. Unless provided otherwise by statute, if the proposed moving, constructing, altering, repairing, or other use of land, as set forth in an application for a zoning permit, is substantially commenced and the development work is intentionally and voluntarily discontinued for a period of two years or more after commencement, the permit and vesting shall expire and be of no further force and effect.
- This is not a building permit. Contact the Moore County Inspections Department at 910-947-2221 to obtain a building permit prior to commencing work.**
- No building may be occupied or used until a final inspection by the Moore County Inspections Department has taken place and a Certificate of Occupancy has been issued.
- Setbacks are measured from the furthest point of the building (such as eves, deck) to all property lines and/or right of way lines of the lot on which it is located. Setbacks are not required from easement lines. (This does not include utility easements.) Fire escapes, awnings, stairways, steps, ramps, stoops, sills, ornamental features, balconies, decks, carports, whether enclosed or unenclosed, and similar items shall be considered as a part of the main building and shall not project into the required yard (unless as an exception in accordance with Section 5.1.E of the UDO – Measurements and Exceptions). Setbacks shall be measured to the body or box of the manufactured home and not to the pull structure or hitch on the end of the home.